

# Delegating for Mutual Success



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One of the most difficult transitions for leaders to make is the shift from *doing* to *leading*.

Harvard Business Review. Leadership Transitions 10.10.17

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## PROGRAM OVERVIEW:

Managing others can be a tough job. Between completing your own projects, guiding team members to solve problems and helping others supervise, your day can fill up before you know it.

Delegating for Mutual Success is an interactive and practical program designed for current or prospective managers to create a hands-on approach to delegation. This course will help you become more efficient and proficient with information on delegating, time and task management and communication.

## TOPICS INCLUDE:

- Learn tools for time and task management
- Understanding the barriers to delegation
- Communicating effectively to achieve necessary outcomes for success
- Prioritization of tasks for yourself and others

## DURATION:

This program is 1 day

## FEE:

\$600 (Fee includes course materials, meals, certificate of completion)

## AUDIENCE:

Business investing in an employee or an individual wanting to further develop their skill set in the area of delegation.